

Call for the supply of medical equipment for International Association for aid to children suffering from leukemia

Czech Development Agency (CzDA), a government organizational unit subordinate to the Czech Ministry of Foreign Affairs, seeks implementer for the supply and installation of medical equipment (see. Annex no. 1 of this document) and basic training of medical personnel in its use.

Contracting Authority: Czech Development Agency

Locality: Georgia (Tbilisi)

Date of contract conclusion: September 2015

Place of delivery and installation: International Association for aid to children suffering from Leukemia, Iashvili Children Hospital, 2/6 Ljubljana str. Tbilisi Georgia 0159

Contact person: Tamar Javakhadze

Length of contract: September - October 2015

Maximal amount: 36 600 EUR/990 000,- CZK

1. Justification of tender

Supply of additional medical equipment is part of the project "Support of early diagnosis, prevention and treatment of oncological diseases" (CzDA-GE-2014-4-12191), Georgia. The aim of the project is to improve the access to the required diagnostic and treatment for children suffering from leukaemia in Georgia.

2. Subject of the tender

In order to fulfil this Public Contract, implementer will ensure the supply and installation of medical equipment specified in Annex no. 1 of this document. Implementer will provide the basic training of health personnel (at least 2 doctors, 2 laboratory staff) in the use and maintenance of the supplied equipment as well. Implementer will provide to CzDA attendance list with the names and signatures of trainees. Supplied equipment must be covered with at least 24 months warranty.

3. Required qualifications

The qualifications for this Public Contract shall be proven in the following way and according to the requirements specified below:

- The tenderer shall demonstrate that he himself/her herself or one of his suppliers has already delivered a contract of supply of the same or similar medical equipment, having a similar or higher financial value and the same or higher quality.
- By presenting an extract from the Public registry, Businesses and Property registration if the supplier is registered there, or an extract from another similar register if he/she is registered there. Extracts from the Public registry, Business and Property registration may not be older than 90 calendar days.
- By providing proof of the clean criminal record (Legal Entity of Public Law-Service Agency of the Ministry of Internal Affairs) of the tenderer's statutory representatives.

In cases where the proof of the qualification is provided through sub-suppliers, the tenderer is obligated to submit to the Contracting Authority a contract concluded with the sub-supplier that proves the sub-supplier's commitment to provide services designated for the performance of the Public Contract by the tenderer or to provide items or rights that the supplier will be authorized to handle when delivering the Public Contract, namely at least in the scope in which the sub-supplier proved his compliance with the qualification requirements.

Consequences of non-compliance with the qualification requirements

Tenderers who do not comply with the qualification requirements in the required scope shall be eliminated by the Contracting Authority from participating in the tender proceedings.

Authenticity and age of documents

The tenderer shall deliver simple copies of the documents proving his/her compliance with the qualification requirements. Documents proving compliance with the qualification requirements that are in a language other than English **must be delivered in an officially translated version**. Documents proving compliance with the basic qualification requirements as well as the extract from the Public registry, Business and Property registration may not be older than 90 calendar days on the last day as of which the qualification compliance is to be proven.

Requirements for the offer

- **Tenderer in his/her offer shall submit the following documents:**
 - a) **Basic documents to prove the qualification** (substantiation of the contract implementation focused on the supply of medical equipment in the same or a higher price than the price of the supplied equipment, certificate of incorporation and criminal record), as specified in Chapter 3 (Required qualifications).
 - b) **Process of implementation of the contract and offered equipment specification:** the tenderer will prepare a 1-2 page description of the process of implementation of the contract. An annex to this description will be a detailed specification of the offered equipment, elaborated in detail sufficient to prove compliance of the offered equipment with requirements specified in Annex no. 1 of this document.
 - c) **Duly completed and signed Contract (draft included in Annex 2 to this document)**
 - d) **Duly completed structural budget (blank form is in Annex 3 to this document)**
 - e) **Duly completed Plan of activities (blank form is in Annex 4 to this document)**

Documents required under letters b), d) and e) will form an Annex 1, Annex 2 and Annex 3 respectively of the Contract with the selected tenderer.

The method of offers' evaluation:

The price offer for the supplied goods: 100%

The applicant with the lowest price offer will be chosen as winning.

Annexes:

Annex no. 1: Required technical specifications for the supplied medical equipment

Annex no. 2: Contract draft

Annex no. 3: Structural budget

Annex no. 4: Plan of activities