

EUROPEAN DEVELOPMENT
FUND
PRACTICAL
RECOMMENDATIONS

PRAGUE - APRIL 14/15 - 2008

AN INITIATIVE OF THE CZECH
DEVELOPMENT AGENCY



SUCCESSFUL IN GRANTING PROCEDURE..

(... and eventually getting subsidies for your project)

OBJECTIVES

- To demonstrate what is important to keep during procedures
- To specify key success factors to win grants
- Practical recommendations across the granting cycle

AGENDA

- Objectives
- about SOGEROM
- Key features of EuropeAid cooperation
- Strategic approach of EDF grants
- Preliminary
- Dealing with EDF Grants procedures
- Best practice

....SOGEROM

- Business management consultancy
- Areas: business, micro- macro-economics
- Regions: ACP, ALA, MEDA
- ST (design, evaluation), LT (implementation)
- Grant schemes design and implementation
- Based in Luxembourg and Brussels

EUROPEAID COOPERATION

- **WHO?**
 - EuropeAid
 - Contracting Authority (CA): EC, ACP Sec. governments, ...
 - Grantees (Civil society, int'l org.), recipients and contractors
- **WHAT?**
 - Delivering Aid => 6 financial instruments (EDF, ENPI, DCI, ..)
- **WHERE**
 - Worldwide (i.e. EIDHR)
 - Regional level (all ACP 78 countries)
 - Sub-regional/inter-regional level (ECOWAS sub-region)
 - Country level

EUROPEAID COOPERATION

- **HOW**
 - Project approach
 - GRANTS : donations to third parties for an action / project that contribute to a EC policy aim (or to finance expenditures)
 - CONTRACTS: purchase of services, goods or works by a CA
 - Sector-wide approach
 - Budgetary support
- **GRANTS**
 - Does not mean free cash!!
 - Based on eligible reimbursable costs
 - In general on the basis of a co-financing scheme
 - Don' miss the train: check the calls for proposals

10TH EDF

- **22.7 billion** (from 15.2 billion). 50% to Projects
- **CORE OBJECTIVES:**
- poverty eradication (with more ownership, more/better aid)
- **9 FOCAL AREAS**
- "trade for aid" , regional integration;
- environment , natural resources;
- infrastructure, communications and transport;
- water , energy;
- rural dvpt, territorial planning, agriculture, food security;
- governance, democracy, human rights, support for reforms;
- conflict prevention and fragile states;
- human development;
- social cohesion and employment.
- **CROSS-CUTTING ISSUES:**
- Democracy, rights of children and indigenous people; gender equality; environmental sustainability; HIV/AIDS

10TH EDF

- **EXAMPLE OF PREVIOUS EDF PROJECTS**

- Microfinance (6.5 billions, 1 call, 100 proposals, 11 grants)
- Water facility (750 millions, 2 calls, 800+550 proposals, ? grants)
- Energy facility (220 millions, 1 call, 300 proposals, 75 grants)
- ACP-EU Infrastructure Fund (60 millions Grants + EIB Loans)
- Pro-Invest (110 millions, rolling calls)
- Pesticide Integrated Programme (30 millions, rolling calls)
- EDULINK (fostering CB in education through networking)
- Support to the ACP movies industry
- CDE (PSD)
- CTA (Technical Centre for Agriculture/rural Development)

PARTICIPATION: A LEARNING PROCESS..

- EDF FUNDING IS AVAILABLE BUT...
 - You need ACP partners: you will not be beneficiary
 - Strict process (calls/tenders) and quite heavy procedures (may be Open/restricted, int'l/national)
 - No quick-fix: from 3 to 12 months to get funded
 - Capacity building, micro-projects, std programmes
 - CA: EC (centralized) or decentralized (i.e.: NAOs)
 - Check also BUDGET funding such as "Non-state Actors and Local Authorities" (1.6 mio./year)
 - Competitive process → tough selection expected
 - Centralized (EC) versus decentralized (contracting authority/NAO)

PARTICIPATION: A LEARNING PROCESS..

- **DEFINE A MEDIUM-TERM STRATEGY**
 - Specify what your organisation has to offer
 - Define your areas of activities /geography
- **FOLLOW-UP EDF STRATEGY AND PROGRAMMES**
 - Not always easily identified....
 - CSP /NIP and RSP defining strategies /programming
 - Check also annual programmes for country / region
 - Search on EDF present/future programmes
 - Get info on programmes
 - Check your eligibility
 - Search personal contact with PMUs
 - Scrutinise call for proposals (one or multiple calls)

Aid funding – investing in a better future - Mozilla Firefox

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http://ec.europa.eu/europeaid/where/acp/overview/index_en.htm

🔍 Google

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European Commission
External cooperation programmes

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Aid funding – investing in a better future

The European Commission contributes billions of euros in aid to help developing countries stand on their own two feet. By tackling poverty, boosting local economies and strengthening governance in the weakest of nations, EU funds are helping millions of people across the globe. Support is provided carefully and in a way that secures the long-term future of developing countries which face the rigours of operating in an ever more complex and fast-paced global economy.

The Commission finances most of its development programmes for African, Caribbean and Pacific (ACP) partner countries through the [European Development Fund](#) (EDF). Money from this pot is also spent on supporting the EU's Overseas Countries and Territories (OCTs). The Commission also funds some programmes from the EU's general budget. Member States contribute to both the EDF and the general budget.

Commission funding for overseas aid is significant: between 2003 and 2007, the ninth EDF provided €15.2 billion to ACP countries. The tenth EDF runs from 2008 to 2013, and is scheduled to give out payments of €22.7 billion.

Funding is flexible and goes where it is needed. For example, in 2005 the Commission concentrated on providing money for health and education, as well as for infrastructure projects and budget support.

Commitments and payments to ACP and OCT countries in [2005](#) [52 KB] , 2006 (from [EDF](#) [61 KB] and from the [general budget](#) [27 KB]) and [2007](#) [13 KB] .

Money well spent

The Commission funds most ACP aid programmes in four stages. **Indicative programmes** identify overall priorities before money is allocated via **global commitments** to specific projects. Then, contracts with third parties to deliver projects are agreed through **individual commitments**. **Payments** are then made to the contractors for the delivery of projects.

Europe is also a world leader in providing budget support payments, which are direct contributions to the government budgets of recipient countries. This type of funding encourages ACP countries to take more responsibility for their own development by

Done



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PARTICIPATION: A LEARNING PROCESS..

- **MAPPING LOCAL AND TARGET PARTNERS.. AND YOU**
 - Internet search on target countries
 - Desk research (previous grantees)
 - Get connected /Informed (i.e. EuForic, CONNECT mtgs)
 - Check/visit trusted and eligible ACP partners
 - Few solid NGOs: absorption capacity
 - Get mapped: PADOR...
- **DEVELOP A PORTFOLIO OF POTENTIAL ACTIONS**
 - Meeting the NEEDS of local partners
 - in line with your strategy and skills
 -and for which you can identify a good EDF match
 - Develop a concept note on your project
 - Presenting project note to CAs and PMUs
 - Identify the current/future funding opportunities

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http://ec.europa.eu/europeaid/work/online-services/pador/index_en.htm

Getting Started Latest Headlines S-net - Banque et Cais... Dexia Direct Net EuropeAid

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External cooperation programmes

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PADOR

ATTENTION,
In order for your data to be registered correctly, read this:
PADOR is constituted by several screens. In order to be valid, ALL these screens must be filled in. You can complete your profile in several times BUT, for participating in a call for proposals, you must IMPERATIVELY SUBMIT this data, by clicking on the specific "Submit" button that exists in PADOR.

To create/register an organisation

The principle on which PADOR is based is to create only one EuropeAid ID by organisation. The EuropeAid ID of an organisation is created in PADOR when you receive the first ECAS confirmation email. If, after having received this email, you have registration problems, please contact directly the Helpdesk (menu on the right side of this screen)

- You do not have a personal ECAS identification (*)
- You have a personal ECAS identification (*)

To update/consult a registered organisation

- You have a personal ECAS identification (*)
- You do not have a personal ECAS identification (*), but your organisation is already in PADOR
- You do not have a personal identification, but your organisation already has a "PADOR user manager": please refer to him/her (See the point "How does PADOR work?" in the user's guide) (*) Personal identification delivered by ECAS (European Commission Authentication Service)

Survey

Help us improve our website by taking part in our survey en

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Confidentiality

- Privacy statements

EuropeAid

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GRANT CYCLE AND PROCEDURES

- **EDF GRANTING STEPS**
 - CA: Publication / Presentation Meetings (optional)
 - YOU: Questions period
 - YOU: Preparation of concept note AND full application
 - YOU: Deadline for submission (i.e. 90 days from publication)
 - CA: Evaluation of concept note THEN full application(administrative, technical, financial)
 - CA: Notification of applicants
 - CA/YOU : Contract preparation
 - CA: Payment: advance of 80% of contract or of year 1.
 - YOU: Procurement of goods services: must follow rules
 - YOU: Implementing your project!

GRANT CYCLE AND PROCEDURES

- **EDF GRANTING DOCUMENTS**
 - Guidelines
 - Application form
 - Budget
 - Logical Framework
- **KEY QUESTIONS TO ANSWER BEFORE WRITING**
 - Programme objectives against your project purposes
 - Eligibility (yours and of your partners)
 - Focus on selection criteria: you must fit your project to them
 - Size of grants (and financial requirements)
 - Feasibility of % of co-financing required

GRANT CYCLE AND PROCEDURES

- LET'S TAKE AN EXAMPLE
 - EDULINK 3rd Call



EuropeAid

New! Quick search (latest opportunities)

Please select search type :

By Program

Search by Program :

FED/BUDGET

Status:

- ☐ Forecast
☒ Open
☐ Closed

Type:

- ☐ Supplies
☐ Works
☐ Services
☒ Grants

Region:

- ☒ All
☐ Afrique centrale
☐ Etats ACP du Pacifique
☐ Etats Afrique de l'Est
☐ SADC
☐ SAHEL
☐ Region Caraibes
☐ Tous Etats ACP

Done

Query Result

Results : 8

Tous Etats ACP

EDULINK - EU ACP Cooperation Programme in higher education

Reference: EuropeAid/126851/D/ACT/Multi

Status: **Open (until 18.06.2008)**Documents: [guidelines](#)  [ligne directrice](#)  [call for proposal dossier](#) [Orientac'es](#)  [appel a proposition](#)

Burundi

Campagne d'information d'éducation et de communication sur le rôle des femmes dans un Etat de droit

Reference: EuropeAid/126770/M/ACT/BI

Budget (EUR): 100000

Status: **Open (until 23.05.2008)**Documents: [Lignes directrices](#) Campagne d'information sur le processus de decentralisation

Reference: EuropeAid/126771/M/ACT/BI

Budget (EUR): 100000

Status: **Open (until 23.05.2008)**Documents: [lignes directrices](#) 

Congo Democratic Republic

FORMATION DES EQUIPES CADRES DE 27 ZONES DE SANTE

Reference: EuropeAid/126545/D/ACT/CD









Status: **Open (until 28.04.2008)**Documents: [Guidelines \(22.01.2008\)](#)  [Annexes](#) [clarification 17/03/2008](#) [formulaire de demande de subvention 17/03/2008](#)

Guinea

Fonds d'appui aux metiers de l'élevage (FAME)

Reference: EuropeAid/126918/M/ACT/GN

Budget (EUR): 850000

Status: **Open (until 30.05.2008)**Documents: [Lignes directrices](#)  [Annexe A - Formulaire de demande](#)  [Annexe B - Budget](#) [Annexe C - Cadre logique](#) [Annexe D1 - Entite legale personne physique](#)  [Annexe D2 - Entite legale privee](#)  [Annexe E - Signalétique financier](#)  [Annexe F - Conditions particulieres contrat subvention](#)  [Annexe G - Taux indemnites journalieres](#)  [Publication locale](#) 



African, Caribbean and Pacific Group of States & European Union
COOPERATION PROGRAMME IN HIGHER EDUCATION

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Events

How to apply This section contains a list of events and conferences in the field of higher education.

FAQs If you want to inform us of a conference of interest to the EDULINK Programme, please contact the EDULINK Programme Management Unit by email at: info@acp-edulink.eu

Partner Search

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Events

Publications




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Event: 3rd International Conference on e-Learning
Date(s): 26-27 June 2008
Location(s): University of Cape Town, Cape Town, South Africa
Website: <http://www.academic-conferences.org/icel/icel2008/icel08-home.htm>

Event: ACA Annual Conference: Beyond 2010 - Priorities and Challenges for Higher Education in the Next Decade
Date(s): 15 - 17 June 2008
Location(s): Tallinn, Estonia
Website: <http://www.aca-secretariat.be/08events/upcoming.htm>

Event: Higher Education and Research Addressing Local and Global Needs - IAU 13th General Conference
Date(s): 5-18 July 2008



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EDULINK Project Profiles: 1st Call for Proposals

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Events

Publications

Eleven projects bringing together Higher Education Institutions (HEIs) in ACP States and the European Union are currently implemented under the 1st Call of the EDULINK Programme. With a total budget of nearly EUR 5 million, they are all examples of institutional cooperation and sharing of best practices with the ultimate goal of promoting academic excellence in ACP States as a means of reducing poverty. To consult the Profiles please click on the Project titles:

Three projects focus on building capacities in agriculture in ACP States:

- ["Strengthening of university capacity for promoting, facilitating and teaching rural innovation processes" \(SUCAPRI\)](#)
- ["Joint Master's Programme in Transboundary Animal Disease Management" \(MTADM\)](#)
- ["Strengthening the Network: 'Professionalising Agricultural Training' in Haiti and the Dominican Republic"](#)



Four projects aim to improve the quality of health care in Africa:

- ["Improving Nursing Education and Practice in East Africa" \(INEPEA\)](#)
- ["Primary Health Care/Family Medicine Education Network" \(PRIMAFAMED\)](#)
- ["EU-African university network to strengthen community-based micro health insurance" \(Pro MHI Africa\)](#)
- ["African Scheme for Establishing a Skills Framework for the Healthcare Sector"](#)

The ["African Universities International Dimension Strengthening" \(AUDIS\)](#) project aims to develop the international dimension of 12 African HEIs.

The ["Staff Improvement in Distance Education for Caribbean, African and Pacific Universities" \(SideCap\)](#) project will assist HEIs in these regions to create more flexible, open, high-quality learning environments by upgrading the skills of distance teaching staff, and by designing online course materials adapted to the ACP context.

The ["Capacity Building in Urban Planning and Management in the South Caribbean"](#) project aims to improve urban planning and management in the South Caribbean.

Funded by the European Union



ACP-EU Cooperation Programme in Higher Education Project Profiles - 1st Call for Proposals

SUCAPRI
Strengthening
of university capacity
for promoting, facilitating
and teaching rural
innovation processes

Project Coordinator

Makerere University (UG)



Partners

Jomo Kenyatta University of
Agriculture and Technology (KE)
University of Nairobi (KE)
Egerton University (KE)
Kenyatta University (KE)
International centre for development
oriented research in Agriculture (NL)

Associates

National Agricultural Research
Organisation - NARO (UG)
Kenya Agricultural Research
Institute (KE)

Building capacities for innovating agriculture in East Africa

In a context where agricultural development remains one of best approaches to combating poverty, African universities should play a major role in innovation oriented agricultural research and development programmes. However, they are not sufficiently equipped for the complex outcomes expected from agricultural R&D teaching and research. The SUCAPRI project aims to address this issue by strengthening the capacity of five African universities to participate in decentralised national agricultural research systems, and to prepare professionals with the competencies needed to promote agricultural and rural innovation.

The "Strengthening of university capacity for promoting, facilitating and teaching rural innovation processes" (SUCAPRI) project will form a network of teaching and research staff in Makerere University in Uganda and four universities (Nairobi, Egerton, Kenyatta, and Jomo Kenyatta University of Agriculture and Technology) in Kenya. The active interaction and sharing of knowledge between these universities and the International Centre for development oriented Research in Agriculture in the Netherlands will improve teaching practice and research in rural innovation processes.

Developing staff skills in rural innovation

Central to this effort will be a rural innovation learning cycle that will take place in the form of interactive workshops at the Kenyan universities. The purpose of this activity will be to establish a core team of change agents in each of the universities and to link these with other key stakeholders active in the field of rural innovation, who can then jointly learn, develop and promote agricultural innovation programmes both individually and collectively in real world situations.

This action-learning of rural innovation and development processes, coupled with experience gained through coaching and mentoring of collaborating stakeholders, will result in developing analytical, process and technical skills of university staff in rural innovation as well as a certain "professional ethos". These skills will be subsequently applied to enhance teaching programmes, process facilitation of diverse stakeholders and research (especially interdisciplinary research between departments/faculties, and collaborative research with diverse stakeholders into complex rural development challenges).

EDF GRANTS BEST PRACTICES

- **DURING PREPARATION....**
 - Take experienced partners on board
 - Choose your ACP partners with appropriate legal and financial standings
 - Sign agreement applicant/partner with role/budget
 - Invest in note/application writing
 - Study your cashflow in a conservative way
 - Be inventive in your budget (though realistic)
 - Avoid too many details: once signed, changes are complicated and require approval

Good bye and Good luck....

Bruno De Groote

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